



Overnight Trips – Parent Chaperone Responsibilities (Drafted: January 14, 2011)

1. Parent chaperones are required for all Stars trips that involve travel and an overnight stay.
2. Minimum 2 chaperones per team or group.
3. 50% of chaperone expenses will be subsidized and accounted for in the budget prepared for each overnight trip.
4. Responsibilities of parent chaperones include (but are not limited to) the following:
 - a. ensuring players are in their designated hotel rooms by assigned curfew time.
 - b. ensuring players are up and ready to go by the designated time in the morning to leave for the match.
 - c. gathering up players and ensure they are ready for outings (dinners, matches, etc.) by doing head count.
 - d. coordinating breakfast and/or lunch set up (players will make their own lunches).
 - e. ensuring players are adhering to club travel rules and code of conduct that pertain to off-court time.
 - f. purchasing groceries as per grocery list.
5. Parent chaperones must be available:
 - a. to leave and travel with the team at all times.
 - b. to travel with/be responsible for team without coaches in certain circumstances (often coaches have to be at coaches meetings for the tournament).
6. Parent chaperones are under the direction of the coaches. Decisions for travel arrangements are to be made with the coaches. Once coaches make decisions for travel arrangements, parent chaperones may be asked to:
 - a. make restaurant reservations.
 - b. arrange for travel/transportation to venue.
 - c. other arrangements as requested by coaches.
7. This outline of chaperone responsibilities may be changed as necessary.

